

Yavapai College

Student Government Association



Bylaws

6. All Election policies, procedures, and regulations are defined in the Candidate and Campaign packets provided by the Senate Governance Committee.

Article IV. Definition of Weekly Service

Section 1. Definition

1. Regular weekly meeting attendance, special events, committees, and other requirements as assigned by the YCSGA Executive Board.

Section 2. Position Specific Definitions of Service

1. President

- a. Conduct regular meetings weekly. Create and distribute meeting agenda before the meeting. Manage and attend any projects or events as assigned.

2. Vice President

- a. Support the president as needed. Lead the senate in meetings and events. Manage and attend any projects or events as assigned.

3. Secretary

- a. Take and post minutes for weekly meetings. Take notes for the YCSGA in committee meetings. Manage and attend any projects or events as assigned.

4. Treasurer

- a. Manage the YCSGA budget and funding. Manage and attend any projects or events as assigned.

5. Senate (YCR – Yavapai College (Campus) Representative / YCRHR – Yavapai College Residence Hall Representative)

- a. Represent their designated Campus or Residence Hall, research campus issues, maintain regular contact with their campus faculty and student body, and other responsibilities as assigned in the Senate and Executive Board.

Section 3. President Ex-Officio

1. By virtue of the position of President, this member or designee shall serve on the College Council and other committees as an Ex-Officio member as assigned or requested by the YCSGA Executive Board and College Leadership.

Article V. Term of Office

Section 1. Definition of Full Term

1. A Full Term shall be defined as one Academic year.

Article VIII. Amendments

Section 1. Amendments

YCSGA agrees to abide by the polices of Yavapai College as well as federal, state, and local laws. The Yavapai College Student Body must approve all Amendments or revisions to the Constitution. The YCSGA must approve all Amendments or revisions to the Bylaws.

1. Amendments must be reviewed by the Executive Board and Senate.
2. A full YCSGA meeting must be called in order to review the proposed Amendment.
3. Amendments must be presented to the Executive Board and Senate one week prior to the meeting it will be discussed in.
4. Proposed Amendments will pass the YCSGA with a 2/3 confirmation.

Section 2. Effective Date of Amendment

1. Amendments to the Constitution shall take effect at the end of the meeting at which the student body vote is confirmed by the Executive Board, unless another date is otherwise provided and approved.
2. Amendments to the Bylaws shall take effect at the end of the meeting at which the YCSGA vote is confirmed by the Executive Board, unless another date is otherwise provided and approved.

Article VI. Parliamentary Authority

The rules contained in Robert's Rules of Order, Revised, shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with the bylaws or the special rules of order of the organization.