

Yavapai College
District Governing Board
Workshop

Tuesday, January 14, 2025
9:00 a.m. – 4:00 p.m.

Rock House
1100 East Sheldon Street
Prescott, AZ 86301

Link: <https://www.youtube.com/user/YavapaiCollege>

Pursuant to Arizona Revised Statutes (A.R.S.) §38-431.02, notice is hereby given to the members of the Yavapai College District Governing Board and to the general public that the Board will hold a public meeting, open to the public as specified below. The Board reserves the right to change the order of items on the agenda. One or more members of the Board may participate in the meeting by telephonic communication.

Pursuant to A.R.S. §38-431.03.A.2, A.3 and A.4, the Board may vote to go into Executive Session, which will not be open to the public, for legal advice concerning any item on the agenda to review, discuss and consider records exempt by law from public inspection, including the receipt and discussion of information or testimony that is specifically required to be maintained as confidential by state or federal law; or to consult with and instruct its attorneys regarding its position on contracts, litigation or settlement discussions. If indicated on the agenda, the Board may also vote to go into executive session, which will not be open to the public, to discuss specific agenda items.

Persons with a disability may request reasonable accommodation, such as a sign language interpreter or closed caption, by contacting the Executive Assistant at (928)776-2307. Requests should be made as early as possible to allow time to arrange the accommodation.

Please note that the meeting conclusion time is included for planning purposes only and does not necessarily reflect the actual time of the agenda item. When regular board meetings, public hearings (both truth in taxation and budget adoption public hearings) and budget adoption special meetings are scheduled for the same date, each hearing or meeting will begin immediately upon adjournment of the preceding hearing or meeting.

If the agenda includes an Open Call, members of the public will have no more than 3 minutes to speak. The time allotted for each speaker may be less than 3 minutes, depending on the number of individuals wishing to address the board at the meeting and the board president's determination of the total time available for open call at the meeting, given the other matters on the board's agenda. *In addition, if there are a number of people who wish to speak about the same issue and who have the same viewpoint about that issue, the board president may direct them to appoint a representative or representatives to speak for the entire group. Members of the board may not discuss items that are not specifically identified on the agenda but that are raised in Open Call. Matters raised during Open Call that are on the current board agenda may be discussed and/or decided by the board at the appropriate time on the agenda.

AGENDA

1. General Functions: Procedural
 - a. Call to Order
 - b. Election of Board Officers – Chair, Secretary, and Board Member Liaison Committee Appointments for 2025 – **DISCUSSION AND DECISION**
 - c. Adoption of Agenda – **DECISION**

SHORT RECESS

2. Statement Regarding Legality of College Operations – Atty. Lynne Adams, Board Attorney - Osborn Maledon
3. Study Session – Mr. Ken Burke, Association of Community College Trustees Workshop Consultant & Dr. David Borofsky, Arizona Association of Community College Trustees Executive Director
 - a. Retreat Purpose and Objective – **INFORMATION and DISCUSSION**
 - b. Building a New Team – **INFORMATION and DISCUSSION**
 - i. Who We Are: Our Stories and Our Values
 - ii. Our Vision, Mission, and Values
 - c. Board/President Relationship and Trust Building – **INFORMATION and DISCUSSION**
 - i. Characteristics of Effective Teams
 - ii. Expectations of the President and the Board
 - iii. Delegation of Authority
 - d. Effective Trusteeship Parameters – **INFORMATION and DISCUSSION**
 - i. Legal Authority, Open Meetings, and Executive Sessions
 - ii. Confidentiality and Personal Liability
 - iii. Parliamentary Procedure
 - iv. Accreditation Standards and Association of Community College Trustee Guidelines
 - v. Key Yavapai College Policies
 - e. Roles, Responsibilities and Best Practices – **INFORMATION and DISCUSSION**
 - i. Policy vs. Operations
 - ii. Communication Protocols
 - iii. Fiduciary Responsibilities
 - iv. Top Twenty Truths

- f. Practical Applications – **INFORMATION and DISCUSSION**
 - i. Effective Meetings
 - ii. Code of Ethics and Conduct
 - iii. Accountability and Recourse
 - iv. How Do We Measure Up?

 - g. Board Members’ Comments on Chapter Six, Trusteeship in Community Colleges – **INFORMATION and DISCUSSION**

 - h. The College’s Future – **INFORMATION and DISCUSSION**
 - i. Critical Issues Facing the College and the Community
 - ii. Board Goals for 2025
 - iii. Board Professional Development
4. Adjournment of Board Workshop: Procedural – **DECISION**