

AMAZON ORDERS - DELIVERY PREFERENCES

Click your profile and then click **Your Account**

The screenshot shows the Amazon Business Prime account page. The top navigation bar includes the 'businessprime' logo, delivery location 'Prescott 86301', a search bar, and a user profile dropdown. The main content area features a 'Save on IT supplies' banner with headphones. Below the banner are several promotional tiles: 'Top discounts for you', 'Shopping lists', 'Buy it again', and 'Today's Deals'. The 'Your Account' dropdown menu is open, showing options like 'Switch Accounts', 'Sign Out', 'Your Account', 'Your Orders', 'Amazon Business Card', 'Business Analytics', 'Manage your delivery', 'Bulk Ordering', 'Manage Subscribe & Save', 'Your Interactions', 'Receiving for 3-Way Match', and 'Customer Service'.

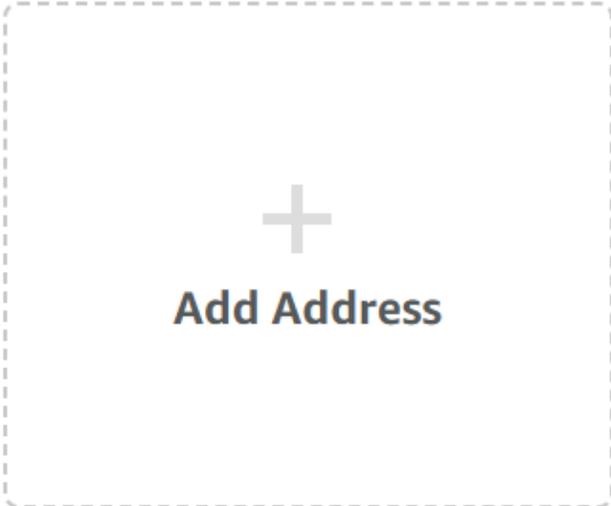
Click **Your Addresses** to edit address.

The screenshot shows the Amazon Business Prime account page with the 'Your business' section expanded. The 'Your Addresses' option is highlighted in yellow. The account menu includes 'Your Orders', 'Login & security', 'Your Payments', 'Gift cards', 'Your Lists', 'Business Prime', 'Message Center', and 'Your Addresses'. The 'Your Addresses' option is described as 'Add, edit, or remove addresses.' The 'Business Prime' section is also visible, with the text 'Learn more or manage your membership' and a logo.

Click [Edit delivery preferences](#).

Your Account > [Your Addresses](#)

Your Addresses



Default amazon

Cheryl Williams - YAVAPAI COLLEGE
1100 E SHELDON ST BLDG 7
PRESCOTT, AZ 86301-3220
United States
Phone number: 9287177733
[Edit delivery preferences](#)

[Edit](#) | [Remove](#)

Prescott Campus

Verify your address includes:
Yavapai College
Building 7

Country/Region
United States

Full name (First and Last name)
Cheryl Williams - YAVAPAI COLLEGE

Phone number
9287177733
May be used to assist delivery

Address
1100 E Sheldon St
Building 7

City Prescott **State** Arizona **ZIP Code** 86301

Make this my default address

Click each option to edit:

Your delivery preferences ✕

Cheryl Williams
1100 E SHELDON ST BLDG 7, PRESCOTT, 86301-3220

i Your delivery preferences help us improve your delivery experience. However, we may not always be able to adhere to all preferences.

Delivery Times ∨

Delivery Instructions ∨

Pallet Preference ∨

Observed Holidays ∨

Cancel Save

Edit your Delivery Times for Monday – Friday 8am- 4pm.
Closed for Deliveries Sat – Sun

Your delivery preferences ✕

1100 E SHELDON ST BLDG 7, PRESCOTT, 86301-3220

i Your delivery preferences help us improve your delivery experience. However, we may not always be able to adhere to all preferences.

Delivery Times ^

Delivery Hours

We currently support delivery windows 6 hours or longer, and up to three closed weekdays.

Monday - Friday

08:00 AM ▼ 04:00 PM ▼

Saturday - Sunday

Closed ▼ Closed For Deliveries ▼

[Expand days](#)

Amazon Day ✓prime

Pick up to two preferred delivery days

Tuesday ▼ Wednesday ▼

Cancel Save

You may also choose Tuesday and Wednesday for your two preferred delivery days, although it is not necessary.

Save your changes.

Edit your Delivery Instructions for your center.

Prescott Campus

Choose Mail Room, Building 7 in additional info.

Your delivery preferences [X]

Delivery Instructions [^]

Drop-Off Location

- Front Desk
- Loading Dock
- Mail Room
- In-Suite Reception
- Front Door
- Back Door
- No Preference

Security Code

Call box name or number

Additional Info

Cancel Save

Save your changes.

Edit your Observed Holidays according to the college calendar.

Your delivery preferences [X]

Observed Holidays [^]

Select the federal holidays on which you cannot accept deliveries. If a holiday falls on Saturday or Sunday, we will not deliver on that day as well as preceding Friday or following Monday, respectively.

- Select all
- New year's day
- Martin Luther King Jr. day
- George Washington's birthday
- Memorial day
- Juneteenth Independence Day
- Independence day
- Labor day
- Columbus day
- Veterans day
- Thanksgiving day
- Christmas day

Custom holidays for this address
Each custom holiday is up to 7 days

[Cancel] [Save]

Save your changes.

You may add custom holidays (college closures) up to a month in advance.

Your delivery preferences [X]

- George Washington's birthday
- Memorial day
- Juneteenth Independence Day
- Independence day
- Labor day
- Columbus day
- Veterans day
- Thanksgiving day
- Christmas day

Custom holidays for this address
Each custom holiday is up to 7 days

Start date	End date	Remove
<input type="text" value="11/27/2024"/> <small>mm/dd/yyyy</small>	<input type="text" value="11/29/2024"/> <small>mm/dd/yyyy</small>	

[Add another custom holiday](#)

Cancel Save

Save your changes.

Accurate Information = Accurate Delivery