



**FREE
In-Person
& Zoom
Workshop**

QuickBooks Online for Small Business

 **WEDNESDAY**
April 16, 2025



**PRESCOTT VALLEY
LIBRARY OR ZOOM**

Prescott Valley Library
Crystal Room
7401 Skoog Blvd
Prescott Valley, AZ 86314



REGISTER NOW

 **10:00 am -
12:00 pm**

Join us in person or via Zoom for a hands-on QuickBooks workshop! This session is perfect for anyone looking to explore key features and learn how to set up and navigate QuickBooks Online with ease.

The seminar will review:

- Getting around in QuickBooks Online
- Modifying the Chart of Accounts
- Downloading and categorizing bank and credit card transactions
- Adding customers, items, and vendors
- Creating estimates, invoices and sales receipts
- Running reports



Ben Shor

Certified QuickBooks
ProAdvisor



Northern Arizona

