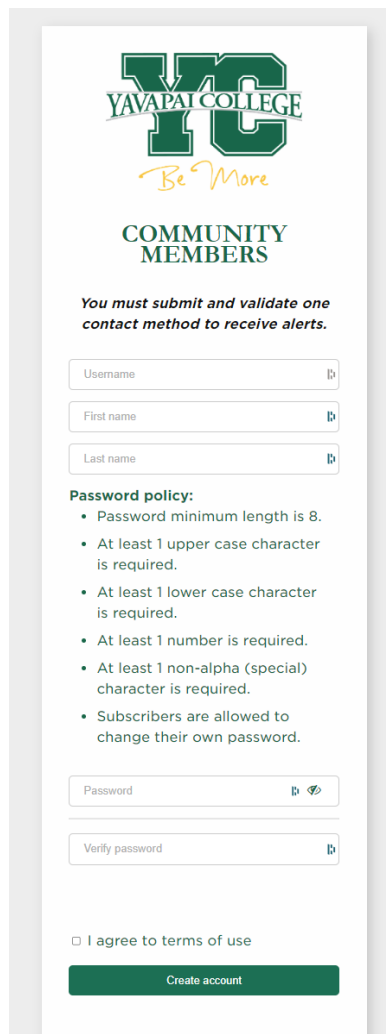


# Creating An alertYC Account

1. Go to <https://www.yc.edu/alertycsignup>
2. Fill out all fields.
3. Enter a phone number or email address as your Contact Method. Click “Add new”.
4. Input the validation code sent to your Contact Method. Check Spam folder if needed.

**\*Community Members/Guests: YOU MUST VALIDATE YOUR INFORMATION TO RECEIVE ALERTS**

## alertYC Signup Form



The image shows a screenshot of the alertYC Signup Form for Community Members. At the top is the Yavapai College logo with the tagline "Be More". Below the logo, the text "COMMUNITY MEMBERS" is displayed. A note states: "You must submit and validate one contact method to receive alerts." The form includes input fields for Username, First name, and Last name. A "Password policy" section lists requirements: minimum length of 8, at least one upper case character, one lower case character, one number, and one non-alpha (special) character. It also notes that subscribers can change their own password. Below the policy are input fields for Password and Verify password. At the bottom, there is a checkbox for "I agree to terms of use" and a green "Create account" button.

**YAVAPAI COLLEGE**  
Be More

**COMMUNITY MEMBERS**

*You must submit and validate one contact method to receive alerts.*

Username

First name

Last name

**Password policy:**

- Password minimum length is 8.
- At least 1 upper case character is required.
- At least 1 lower case character is required.
- At least 1 number is required.
- At least 1 non-alpha (special) character is required.
- Subscribers are allowed to change their own password.

Password


Verify password

I agree to terms of use

Create account

**YOU MUST VALIDATE YOUR INFORMATION TO RECEIVE ALERTS**

## alertYC Contact Method Interface



Your account does not have an expiration date.

### SMS NUMBERS

<b>Number</b>	<b>Carrier</b>	
<input type="text" value="999-999-9999"/>	<input type="text" value="Default"/>	<input type="button" value="Add new"/>

### EMAIL ADDRESSES

<b>Email</b>	
<input type="text" value="address@domain.com"/>	<input type="button" value="Add new"/>

**YOU MUST VALIDATE YOUR INFORMATION TO RECEIVE ALERTS**

## alertYC Validation Interface

**This SMS number is unvalidated**  
A validation code has been sent to this SMS number. You must enter that code before this number will be active. If you did not receive this message, try *resending*. Please consult this [Article](#) for more information.

**Validation code:**

<input type="text"/>	<input type="button" value="Validate"/>	<input type="button" value="Resend"/>
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