

MINUTES
CURRICULUM COMMITTEE MEETING

3:30 pm – 5:00 pm

Zoom

January 9, 2024

Voting Members Present:

Liz Peters, Andrea Riffel, Tiffany Kragnes, Lindsay Masten, Sarah Southwick, Charles Lohman, Tania Sheldahl, Stacey Hilton, Kathie Peterson and Jacqueline Mench

Non-Voting Members Present:

Leslie Sparkman, Diana Dowling, Emily Peek, Sheila Jarrell, Dean Holbrook, and Douglas Berry

Guests:

Justin Brereton, Lauri Dreher, Suzanne Waldenberger, and Meghan Paquette

Absent:

Alex Barber, Cassi Gibson, Mark Muchna, and Ustadza White

- I. Approval of Minutes from December 12, 2023
 - a. Motioned and seconded to approve the minutes; vote taken; motion approved.

- II. Old Business
 - a. Course Modification: ANT 101
 - i. Motioned and seconded to approve course modification of ANT 101; vote taken; motion approved.

- III. New Business
 - a. New Program: Agriculture Technology Management Certificate; Program Modifications: Production Horticulture Certificate and Animal Care and Management Certificate.
 - i. Justin gave a summary of the changes made which included industry trends, credit hours, and streamlining offerings to better fit dual enrollment.

- ii. Motioned and seconded to approve the program modifications for the Production Horticulture Certificate and Animal Care and Management Certificate and the new program Agriculture Technology Management Certificate; vote taken; motion approved.
- b. Course Modification: MAT 100
 - i. Motioned and seconded to approve course modification of MAT 100; vote taken; motion approved.
- c. New Program: Foundations of Leadership Certificate; Course Modifications: LDR 111, 112, and 113
 - i. Lauri gave a summary of the program and course modifications.
 - ii. Motioned and seconded to approve the new program and LDR course modifications; vote taken; motion approved.
- d. Program Modifications: Management Certificate and Management AAS; Course Modifications: ACC 131 and 132
 - i. Lauri gave a summary of the changes.
 - ii. Sarah raised concerns about the lack of concentrations in the AAS since the BS has concentrations. She also explained the variables to consider when evaluating course effectiveness.
 - iii. The committee discussed the concerns around certificates and concentrations and the impact of credit hours on financial aid eligibility.
 - iv. Motioned and seconded to approve the program modifications and course modifications; vote taken; one abstained; motion approved.
- e. Course Modifications: ENG 103H and 104H; New Courses: ART 200H, ART 201H, MAT 142H, and SOC 101H
 - i. Tabled
- f. Course Modifications: AJS 109, 212, 260, and 290
 - i. The committee discussed cross listing.
 - ii. Motioned and seconded to approve the program modifications and course modifications; vote taken; two abstained; motion approved
- g. Program Modification: Paralegal Studies AAS; New Courses: LAW 109, 212, 214, 260, and 290; Course Modification: LAW 296; Course Deletion: LAW 297.
 - i. Tiffany shared information on the modifications.

- ii. Motioned and seconded to approve the program modification, new courses, course modifications, and course deletion; vote taken; motion approved.

- h. Program Modification: Legal Paraprofessional Certificate

- i. Motioned and seconded to approve the program modification; vote taken; motion approved.

IV. Continued Discussion

- a. Liz is still collecting feedback on curriculum proposal originators.

V. Adjournment