

Curriculum Map Criteria and Checklist

Purpose of Curriculum Maps

1. The curriculum mapping process helps faculty create curriculum that aligns with professional and/or industry standards and Yavapai College's institutional mission and goals.
2. The curriculum map provides evidence that there is alignment between the program or department's mission, program/department learning outcomes, and the course learning outcomes. It also communicates the alignment to all internal and external audiences.
3. The curriculum map provides evidence that Yavapai College's Institutional Learning Outcomes (ILO) are incorporated and assessed in each degree. General Education Competencies are aligned with the ILOs and should be mapped accordingly.
4. The curriculum mapping process helps faculty create a program/department assessment plan that will provide information about student attainment of learning outcomes at both the program/department and course levels.

Please use the following criteria and checklist when creating, revising, and/or evaluating a curriculum map:

Criteria for Program/Department and Course Learning Outcomes

Criteria
The program/department has a mission statement that aligns with the program outcomes and Yavapai College's mission, goals and/or strategic plan.
Program/Department Learning Outcomes (PLO) reflect current practice in the field. Review or create PLOs that align with current industry and/or professional standards. Research industry requirements, professional organizations, and/or similar programs at other colleges.
Program/Department Learning Outcomes (PLO) are general and measurable. Program/Department outcomes reflect general competencies attained as students complete the required courses in the degree and/or certificates.
Course Learning Outcomes (CLO) are specific and measurable. CLOs contain specific competencies for a single course.
Only one curriculum map is required for a degree program and certificate programs that share required courses and outcomes. For example, there is a degree in Management and a certificate in Management. The courses for the certificate are a subset of the same

courses required for the degree. The certificate PLOs should be the same, or a subset, of the degree PLOs.

Specific Course Learning Outcomes align with Program/Department Learning Outcomes.

Write the number of the specific CLO in the corresponding PLO cell on the curriculum map. All core course CLOs should align with at least one PLO, unless core course comes from an external discipline. If a course does not have any CLOs that align with one PLO, review the course and either revise the outcomes or eliminate the course as a requirement for the program/department.

All Program/Department Learning Outcomes (PLO) are aligned with outcomes from the core courses that are required for the completion of the program.

Check to make sure that all PLOs are included in the core courses and not only in the courses that are electives or courses that only a few students take.

Check for “overkill” of any one Program/Department Learning Outcome (PLO).

If a particular PLO is aligned to every (or many) CLOs in every core course, check to see if any adjustments need to be made to the map, the curriculum, and/or the CLOs to make room for other PLOs in the program.

All Program/Department Learning Outcomes (PLO) are addressed throughout the curriculum.

If a PLO is only aligned to one or two CLOs, check to see if any adjustments need to be made to the map, the curriculum, and/or the CLOs to adequately address the PLO. Students need to opportunity to learn PLOs in several courses in the program/department to attain proficiency.

(Degrees/Departments Only) Identify a core course for at least one of the Institutional Learning Outcomes (ILO).

Each ILO needs to be assessed once in a degree, at a minimum. Multiple ILOs may be assessed in a single course. Insert an “x” in the ILO outcomes line where a course explicitly addresses that ILO. For Departments, map courses according to their alignment within the General Education Competencies.