

Yavapai College Curriculum Committee
Meeting Minutes
 Tuesday, January 14th, 2025 3:30-5:00 pm
 ZOOM

<u>Topic</u>	<u>Discussion</u>	<u>Action</u>						
Call to order/ Establish Quorum	<p>Committee Members: Alex Barber (Faculty Senate Rep), Diana Dowling*, Stacey Hilton, Sean Holmes (Div 5), Kim Howell*, Sheila Jarrell, Tiffany Kragnes (Div 2), Thomas Leavitt (Adj Rep), Charles Lohman (Div 2), Lindsay Masten (Div 3), Carolyn Meakins Farnsworth, Trevor Nordin (Div 2), Tara O'Neill (Div 4), Emily Peek, Liz Peters (Chair, Div 1), Andrea Riffel, Tania Sheldahl, Sarah Southwick, Leslie Sparkman-Winsor*</p> <p>Sponsors: Dr. Doug Berry, Dr. Marylou Mercado</p> <p>Guests: Dean Holbrook, Meghan Paquette, Kelsey Rumsey, Kirk LaPlace, Bryan Robertson, Helen Stephenson, Perry Baker.</p> <p><i>*=Not a Voting Member</i></p>	<p>Quorum was met with voting members.</p> <p>Members absent are in yellow.</p> <p>Proxy for Tara O'Neill held by Lindsay Masten.</p> <p>Proxy for Sheila Jarrell was held by Sarah Southwick until Sheila could join the meeting.</p>						
I. Approval of Minutes	<p>1. Meeting Minutes from Tuesday, January 7, 2025</p> <ul style="list-style-type: none"> • Meeting minutes were approved unanimously. 							
II. New Business	<p>2. Curriculum Proposals</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Packages</th> <th style="text-align: left;">Proposal Type</th> </tr> </thead> <tbody> <tr> <td style="vertical-align: top;"> <p>AUT 106, 115</p> <ul style="list-style-type: none"> • The Committee had questions regarding these course modifications and the originator was not present to answer. • Package was tabled until the next meeting. </td> <td style="vertical-align: top;">Course Modification</td> </tr> <tr> <td style="vertical-align: top;"> <p>Graphic Design AAS</p> <ul style="list-style-type: none"> • The Committee approved unanimously without discussion. </td> <td style="vertical-align: top;">Program Modification</td> </tr> </tbody> </table>	Packages	Proposal Type	<p>AUT 106, 115</p> <ul style="list-style-type: none"> • The Committee had questions regarding these course modifications and the originator was not present to answer. • Package was tabled until the next meeting. 	Course Modification	<p>Graphic Design AAS</p> <ul style="list-style-type: none"> • The Committee approved unanimously without discussion. 	Program Modification	
Packages	Proposal Type							
<p>AUT 106, 115</p> <ul style="list-style-type: none"> • The Committee had questions regarding these course modifications and the originator was not present to answer. • Package was tabled until the next meeting. 	Course Modification							
<p>Graphic Design AAS</p> <ul style="list-style-type: none"> • The Committee approved unanimously without discussion. 	Program Modification							

	<p>AAFA Performing Arts</p> <ul style="list-style-type: none"> • The Committee discussed elective courses, THR 150, in the AAFA and how many times it could be repeatable. • There was discussion about why DAN 151 was not in the program as an elective. • The Committee reviewed the credits for the program and flexibility of credit range for students. • The Committee reviewed the Learning Outcomes. Lindsay Masten discussed the development of the outcomes. • Both Lindsay and Bryan Robertson approved revision on the outcomes to make them less duplicative. Liz Peters edited the proposal as it was discussed in the meeting. • The Committee discussed the focus of the degree, production versus performance, and how everything aligns for students to graduate. • The Committee advocated for DAN 151 to be added in to the degree so it matched the other concentrations. Liz Peters added DAN 151 into the dance concentration and edited the proposal during the discussion. • The Committee approved the proposal unanimously with the revisions. 	<p>Program Modification</p>	<p>Brian Robertson will provide an updated Curriculum Map based on the revised outcomes for the program.</p>
	<p>Editing and Post-Production in Film and Media Certificate FMA 150 THR 250</p>	<p>Program Modification New Course Course Deletion</p>	

- The Committee Chair split the package to address the program and courses separately.
- The Committee Chair reviewed approval of FMA 150 for General Education. The course meets the requirements to be included.
- FMA 150 was approved unanimously.
- The Committee discussed concerns over the removal of a 200 level course, THR 250, to become a 100 level course. Bryan Robertson conveyed that a 100 level course may be more viable in the General Education category: Institutions in the Americas
- The Committee reviewed the proposal and discussed the General Education writing requirement. Clarification of expectations for the new course were discussed.
- The Committee asked about transferability. Bryan Roberson said Maricopa has a similar 100 level course that is transferable.
- The Committee approved unanimously to delete THR 250.
- The Committee discussed the modifications to the Editing and Post-Production in Film and Media Certificate.
- Helen Stephenson and Bryan Robertson reviewed how the certificate would work with other programs, stacking other certificates, and conveyed the need and

	<p>interest for the programs.</p> <ul style="list-style-type: none"> • The Committee discussed scheduling issues and conflicts that may occur between programs that exist, ones being deleted, and new ones being offered. • The Committee discussed the Learning Outcomes of the new AAS in order to make an informed decision about approving the modifications to the certificate. • The motion to approve the modifications for the Editing and Post-Production in Film and Media did not pass due to lack of majority vote. There were 5 approvals, 5 opposers and one abstention. 		
	<p>Media Production Certificate Script Supervisor Certificate</p> <ul style="list-style-type: none"> • Helen Stephenson requested Media Production Certificate and Script Supervisor Certificate proposals to be withdrawn to give the program a longer time period to be viable. 	<p>Program Deletion</p>	
	<p>Writing for Film and Media Creation Certificate FMA 220</p> <ul style="list-style-type: none"> • The Committee Chair split the Certificate from the course to discuss separately. • The Committee discussed the outcome comments in Curriculog for FMA 220. • The Committee Chair edited the Learning Outcomes for FMA 220 as the Committee discussed changes during the meeting. • The Committee discussed 	<p>Program Modification New Course</p>	

	<p>the scheduling of this course with other screen writing courses.</p> <ul style="list-style-type: none"> • Prerequisites were added to the course for screen writing development. • FMA 220 was approved unanimously. • The Committee discussed changes to the program outcomes. • The motion to approved Writing for Film and Media Creation did not pass due to lack of majority vote. The Committee had 5 approvals, 5 opposers, and 1 abstaining. 		
	<p>THR 150</p> <ul style="list-style-type: none"> • The Committee had questions regarding the credit offerings for the course. As a quickstart, it currently runs as a variable course. Bryan Robertson agreed that the credits should be adjusted to match current course offering. Emily Peek made edits to the credits in the proposal. • The Committee discussed THR 150 as a repeatable course and how that would be reflected in the programs or degree. • The Committee and Bryan Robertson discussed and revised the outcomes for better clarity. Emily Peek made edits to the proposal during the meeting. • The Committee approved unanimously. 	<p>New Course</p>	
	<p>Film and Media AAS</p> <ul style="list-style-type: none"> • The Committee had a lengthy discussion about data to support a new AAS program and how it aligns with the existing certificates. • The Committee voted to not approve the Film and Media AAS with 6 approving, 4 opposing, and 1 person abstaining. 	<p>New Program</p>	

	<p>ART 130, 182, 183, 283</p> <ul style="list-style-type: none"> • The Committee reviewed ART 130 content and learning outcomes. • Lindsay Masten provided an overview of the proposal and why some of the content and outcomes overlap. • Lindsay went over the updates for the course and discussed how ART 130 offers more flexibility. • Per the Committee and Lindsay, Emily Peek edited the content and outcomes to be pedantic and clear • ART 130 was approved unanimously. • ART 182, 183, 283 were approved unanimously without discussion. 	<p>Course Modifications</p>	
	<p>DAN 151</p> <ul style="list-style-type: none"> • The Committee reviewed the outcomes for the proposal and whether changes had been made per recommendations. Changes had been made so there was no further discussion. • The Committee had questions regarding DAN 151 and how it is a similar or different from courses of the same nature. The Committee also discussed how DAN 151 might fit into the AAFA degree and how private lessons would be offered. • The Committee had a lengthy discussion on credits, schedule codes, instructor load and how the course would be scheduled. • The Committee approved the proposal by majority with one member abstaining. 	<p>New Course</p>	
	<p>ETR 201</p> <ul style="list-style-type: none"> • ETR 201 was tabled due to originator needing more time for edits. 	<p>New Course</p>	
	<p>EUT 120</p> <ul style="list-style-type: none"> • The Committee had questions regarding course content and outcomes. The outcomes didn't line up with the content items. 	<p>Course Modification</p>	

	<ul style="list-style-type: none"> • Kirk LaPlace and the Committee Chair helped align course content and the outcomes. Emily Peek edited the proposal while discussion was taking place. • The Committee approved unanimously. 		
III. Adjournment			
Next Meetings	<ul style="list-style-type: none"> • February 4th <ul style="list-style-type: none"> ○ GST 101, 151, 191, 192, 201, 251, 291 ○ Originator discussion • February 18th – TBD • March 4th – Degree definitions • April 1st – Coursedog preview • April 15th – TBD 	<p>The Committee Chair asked members to review the GST course offerings for the next meeting, February 4th.</p> <p>Emily Peek will provide copies of all the proposals that were not approved or withdrawn to Helen Stephenson and Bryan Robertson.</p>	