

Yavapai College
District Governing Board
Self-Assessment Workshop

Tuesday, May 28, 2024
9:00 a.m.

The meeting location will be open to the public at 8:45 a.m. at the latest.

Livestream Link:

<https://www.youtube.com/user/YavapaiCollege>

Prescott Campus
The Rock House
1100 E. Sheldon Street
Prescott, Arizona 86301

Members Present:

Ms. Deb McCasland, Board Chair
Mr. Chris Kuknyo, Secretary
Mr. Ray Sigafoos, Board Member
Mr. Steve Bracety, Board Member – Arrived late, as noted below
Mr. Toby Payne, Board Member

Administration Present:

Dr. Lisa B. Rhine, President
Atty. Sarah Lawson, Board Attorney
Ms. Yvonne Sandoval, Executive Assistant
Ms. Deanne Petty, DGB Coordinator

MINUTES

<https://yavapai.hosted.panopto.com/Panopto/Pages/Viewer.aspx?id=ff0da801-e056-4466-bd45-b17e015771aa>

1. General Functions: Procedural
 - a. Call to Order {Time: 1}

Chair McCasland called the Yavapai College District Governing Board Workshop to order at 9:18 a.m.

- b. Adoption of Agenda – **DECISION** {Time: 1}

Secretary Kuknyo moved, seconded by Member Sigafoos, to adopt the agenda. Motion carried unanimously (Ayes: McCasland, Kuknyo, Sigafoos, and Payne).

2. Study Session

- a. Yavapai College District Governing Board Self-Assessment Results – Dr. David Borofsky, Executive Director of Arizona Community College Coordinating Council (AC4) – **INFORMATION AND DISCUSSION** {Time: 120}

Recorded discussion and comments are available and begin at 0:34.

Member Bracety arrived for the meeting at 10:01 a.m.

Dr. Borofsky led a self-assessment study session for the Yavapai College District Governing Board, evaluating their views of their own performance through a questionnaire and providing feedback. The board's overall performance was rated highly, with an average score of 4.5 out of 5, and individual scores ranged from 4.8 to 5. Dr. Borofsky also shared their extensive experience in board facilitation, discussed the typical roles of board members, and suggested holding workshops to better inform members about different aspects of the College's operations. Concerns were raised about a board member's understanding of the board's role in reviewing educational programs and services, and Dr. Borofsky emphasized that board members should focus on the future rather than the past.

Chair McCasland stressed the importance of new board members understanding the College's programs and operations, while not getting involved in day-to-day operations. Secretary Kuknyo suggested that board members should promote the College's programs and services and visit the campuses annually. Dr. Borofsky also emphasized the board's role in ensuring the College's overall outcomes meet expectations and praised Dr. Rhine's team for the significant increase in graduates. Chair McCasland discussed her efforts to promote the College's achievements and offerings to the public, while also highlighting the importance of maintaining confidentiality in executive sessions. Dr. Borofsky expressed concerns about the improper use of email communications and advised board members to address any issues directly with the College's administration. Dr. Borofsky also shared his personal policy of not speaking to the press unless specifically directed by the College's marketing team.

Dr. Borofsky stressed the board's role in supporting Dr. Rhine's leadership and focusing on student success. He commended the board for addressing housing insecurity for students by purchasing a camp. He urged the board to trust the staff and make decisions that benefit students and taxpayers. Dr. Borofsky also highlighted the complexities of financial management in a large organization like a College, underlining the importance of cost accounting and detailed budgeting. Lastly, he pointed out the transformative impact of the College's initiatives on the local economy and the success of its graduates.

Chair McCasland discussed the distinction between the roles of the president and board members in decision-making processes, using the example of a request for information about enrollments in certain academic programs. Dr. Borofsky emphasized that board members should focus on setting the budget and supporting the president, rather than getting involved in operational details. Dr. Borofsky also highlighted the importance of trust between board members and the president, suggesting that this is a key area for improvement. The discussion also touched on

the need for board members to coordinate with Dr. Rhine when visiting campuses to ensure proper notification and involvement of campus staff.

Dr. Borofsky emphasized the importance of maintaining trust within the team and addressing disagreements privately with Dr. Rhine. He also advocated for distinguishing strategic and operational board roles and taking a mindful approach to community involvement. He stressed that while the board can advocate for the community, academic program decisions lie with the College president. The board discussed the delegation of responsibilities from the Board to the College president, emphasizing the importance of student success and career and technical education (CTE) leading to high-wage, high-demand jobs.

Dr. Borofsky outlined the board's role in strategic decision-making, policy development, and ensuring the College community's well-being. He emphasized that all board decisions must be collective, with no individual holding excessive power. He also discussed the board's efforts to revise and strengthen their policies over the past four years and stressed the importance of maintaining these policies for the betterment of the College. He urged the board to focus on students and the institution, to stay informed about relevant issues, and to maintain a positive relationship with the president and other board members.

LUNCH

- b. Yavapai College Hope Survey Presentation – Dr. Lisa Rhine, President - **INFORMATION AND DISCUSSION** {Time: 60}

Recorded discussion and comments are available and begin at 3:19:21.

Dr. Rhine discussed the importance of addressing students' basic needs, such as food and housing security, mental health, and childcare, which are necessary for their academic success and well-being. She reported that a significant number of Yavapai College students, consistent with national trends, experience food and housing insecurity, anxiety, and depression. Dr. Rhine also highlighted the College's efforts to support students, including building campus infrastructure, creating a care team, and establishing telehealth services and partnerships. She emphasized the need to communicate opportunities to the wider community and to remain committed to helping students overcome obstacles while they are attending College to better themselves.

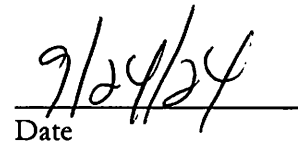
3. Adjournment of Self-Assessment Workshop: Procedural - **DECISION** {Time: 1}

Member Bracety moved, seconded by Secretary Kuknyo, to adjourn the Workshop. Motion carried unanimously (Ayes: McCasland, Kuknyo, Sigafos, Bracety and Payne).


Workshop adjourned at 3:55 p.m.

Respectfully submitted:


Deanne K. Petty, Recording Secretary


Date


Ms. Deb McCasland, Board Chair


Mr. Chris Kuknyo, Secretary