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**Policy Review Committee Minutes:**

**April 18th, 2024, 1:00 to 2:00pm via Zoom**

**Policy Committee Attendance:**

**Present:**

Leslie Sparkman – YC Staff Association Representative

Frank D’Angelo – Director, Business Services/Control

Stacey Hilton – Dean for Instructional Support, Policy Committee Chair

Marnee Zazueta – Academic Affairs Representative

Jamie Oltersdorf – Coordinator/CHRO, Policy Committee Support

Pam Pierce – HR Policy Support, HR Voting Representative

Denise Woolsey – Faculty Representative

Jeanne Welch – Director of Finance and Operations, YC Foundation

Irina DelGenio – Dean, Verde Valley

Jeb Bevers – Faculty Representative

**Absent:**

Tania Sheldahl – Associate Vice President of Student Affairs

Vacant – Faculty Senate Representative

Vacant – Student Representative

**Agenda Items:**

* **Committee Actions:**
* Minutes, March 28th, 2024 – Approved
* Motioned: Marnee Zazueta
* Second: Denise Woolsey
* Instructors as Students, 3.24
* Discussed and suggested College feedback
* Going to College for feedback
* Motioned: Leslie Sparkman
* Second: Irina DelGenio
* Charter
* Add Academic Affairs Rep to Marnee’s title
* Remove the \*\* & “indicated division procedure lead”
* Jeb will become Faculty Senate Rep
* Need a regular Faculty Rep
* Motioned: Marnee Zazueta
* Second: Frank D’Angelo
* **Discussion Items**
* No Discussion Items
* **Informational Only:**
* Discussed all items
* **Policy/Procedure Updates:**
* **Procedure Revisions:**
* No Procedure Revisions
* **Policy Change Proposals:**
* No Policy Change proposals submitted
* **Policies out for Public Review**
* No Policy out for Public Review
* **Policy Sunsets**
* No Policy Sunsets
* **Other information:**
* No other information

**Meeting Adjourned at 1:30pm**

**Motioned:** Denise Woosley

**Second:** Leslie Sparkman

**Next Meeting: May 23rd, 2024**