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**Policy Review Committee Minutes:**

**May 23rd, 2024, 1:00 to 2:00pm via Zoom**

**Policy Committee Attendance:**

**Present:**

Leslie Sparkman – YC Staff Association Representative

Stacey Hilton – Dean for Instructional Support, Policy Committee Chair

Marnee Zazueta – Academic Affairs Representative

Jamie Oltersdorf – Coordinator/CHRO, Policy Committee Support

Pam Pierce – HR Policy Support, HR Voting Representative

Denise Woolsey – Faculty Representative

Jeanne Welch – Director of Finance and Operations, YC Foundation

Irina DelGenio – Dean, Verde Valley

Jeb Bevers – Faculty Representative

Tania Sheldahl – Associate Vice President of Student Affairs

**Absent:**

Frank D’Angelo – Director, Business Services/Control

Vacant – Faculty Senate Representative

Vacant – Student Representative

**Guest:**

Patrick Burns – IT

Neil McComsey - IT

**Agenda Items:**

* **Committee Actions:**
* Minutes, April 18th, 2024 – Approved
* Motioned: Denise Woolsey
* Second: Leslie Sparkman-Winsor
* Vacation Cash Out, 2.22
* Discussed and suggested College feedback
* Going to College for feedback
* Motioned: Pam Pierce
* Second: Tania Sheldahl
* Probationary Period for Non-Faculty Employees (Full-time & Regular Part-time), 2.06
* Discussed and suggested College feedback
* Going to College for feedback
* Motioned: Irina Del Genio
* Second: Pam Pierce
* Athletic Department Drug Operational Policy, 4.02
* Discussed and suggested College feedback
* Going to College for feedback
* Motioned: Irina Del Genio
* Second: Tania Sheldahl
* **Discussion Items**
* Instructors as Students, 3.24
* College feedback discussed
* Tabled with further review of feedback by Dr. Berry
* Motioned: Denise Woolsey
* Second: Irina Del Genio
* **Informational Only:**
* Discussed HR/Academic Policies
* Discussed upcoming changes to Title IX Policy
* **Policy/Procedure Updates:**
* **Procedure Revisions:**
* No Procedure Revisions
* **Policy Change Proposals:**
* No Policy Change proposals submitted
* **Policies out for Public Review**
* No Policy out for Public Review
* **Policy Sunsets**
* No Policy Sunsets
* **Other information:**
* No other information

**Meeting Adjourned at 2:08pm**

**Motioned:** Denise Woosley

**Second:** Tania Sheldahl

**Next Meeting: August 22nd, 2024**