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**Policy Review Committee Minutes:**

**November 21st, 2024, 1:00 to 2:00pm via Zoom**

**Policy Committee Attendance:**

* + Leslie Sparkman – YC Staff Association Representative
  + Frank D’Angelo – Director, Business Services/Control
  + Tania Sheldahl – Associate Vice President of Student Affairs
  + Irina DelGenio – Dean, Verde Valley
  + Stacey Hilton – Dean for Instructional Support, Policy Committee Chair
  + Marnee Zazueta – Academic Affairs Representative
  + Jeb Bevers – Faculty Representative
  + Aderemi Adedokun – Faculty Senate Representative
  + Jamie Oltersdorf - Coordinator/CHRO, Policy Committee Support
  + Pam Pierce – HR Policy Support, HR Voting Representative
  + Denise Woolsey – Faculty Representative
  + Phillip Peek –YC Foundation
  + Jericho Nucum – Student Representative

**Agenda Items:**

* **Committee Actions:**
* Minutes, October 24th, 2024
  + Committee votes to approve October 2024 PRC Minutes
* Absence of Instructors from Classes, 3.25
  + Review feedback and vote to approve to go to College Council
    - Committee reviews college feedback on Absence of Instructors from Classes, 3.25 and votes to approve policy moving to College Council, policy will remain unchanged with some changes to the procedures
* **Discussion Items**
* N/A
* **Informational Only:**
* College Council updates from November 8th, 2024
* **Policy/Procedure Updates:**
* N/A
* **Other information:**
* PRC Dates:
* Dec 19th
* Jan 23rd
* Feb 27th
* Mar 27th
* Apr 24th
* May 22nd

**Meeting Adjourned at 2:00pm**

**Next Meeting: December 19th, 2024**